

PEQUANNOCK TOWNSHIP PUBLIC LIBRARY
Minutes of the July 20, 2022 Regular Trustees Meeting

President Muzzio called the meeting to order at 6:30 PM and announced that notice requirements of Public Law 1975 c231 as defined in N.J.S.A. 10:4-8 had been complied with for this meeting through adequate advance notice of date, time, and location being posted in both the Library and Municipal Building. Notice was also mailed to the official Township newspapers.

{Of note, this meeting took place using Zoom, a virtual meeting tool, due to the COVID-19 pandemic.}

Roll Call: Present: Mrs. Forde-Muller, Mrs. White, Mrs. Muzzio, Mrs. Reich, and Mrs. Russell

Absent: Mr. Galante, Mrs. McBain

Also Present: Ms. Maynard

Minutes: A motion was made by Mrs. Muzzio to approve the minutes of the June 15, 2022 Regular Trustees Meeting

Second: Mrs. White. Approved: Unanimously.

Correspondence: None.

Public Portion: Brianne Colombo

Bill Sheets: 1. A motion was made by Mrs. Reich to approve the operating account checks for June (bills of May 2022) in the amount of \$65,541.22.

Second: Mrs. Muzzio. Approved: Unanimously.

Financial Reports: 1. A motion was made by Mrs. Reich to approve the Operating Account Financial Reports for May 2022.

Second: Mrs. Muzzio. Approved: Unanimously.

2. A motion was made by Mrs. Reich to approve the Building and Endowment Fund Financial Reports for May 2022.

Second: Mrs. Muzzio. Approved: Unanimously.

Director's Report: The Director reported that Tyler Osborn will present the new landscape project as his Eagle Scout project. And the Boy Scouts will clean up Claire's Garden for community service hours. The recent rain is damaging ceiling tiles in the back part of the Library. The Director recommends the roof be repaired. The Friends of the Library anniversary concert was held on July 15. It was well attended and a fabulous event. The State Library updated

the databases they are providing to NJ libraries. The staff is working on the fall newsletter. The community survey part of the strategic plan is taking place. The focus groups will be the next step.

Old Business:

New Business: A motion was made by Mrs. Muzzio to repair the flat roof section of the Library for \$3,500.

Second: Mrs. Forde-Muller. Approved: Unanimously.

Closed Session: Personnel

Next Regular Board Meeting: September 21, 2022 at 6:30 p.m. via Zoom—details to follow.

Adjournment: A motion was made by Mrs. Muzzio to adjourn at 7:22 PM.

Second: Mrs. White. Approved: Unanimously.

Respectfully submitted,

Mrs. McBain
Secretary