

PEQUANNOCK TOWNSHIP PUBLIC LIBRARY
Minutes of the September 21, 2022 Regular Trustees Meeting

President Muzzio called the meeting to order at 6:28 PM and announced that notice requirements of Public Law 1975 c231 as defined in N.J.S.A. 10:4-8 had been complied with for this meeting through adequate advance notice of date, time, and location being posted in both the Library and Municipal Building. Notice was also mailed to the official Township newspapers.

{Of note, this meeting took place using Zoom, a virtual meeting tool.}

Roll Call: Present: Mrs. Forde-Muller, Mr. Galante, Mrs. Muzzio, Mrs. McBain, and Mrs. Reich

Absent: Mrs. Russell, Mrs. White

Also Present: Ms. Maynard

Minutes: A motion was made by Mrs. Muzzio to approve the minutes of the July 20, 2022 Regular Trustees Meeting

Second: Mrs. Reich. Approved: Unanimously.

Correspondence: Thank you note from the children of Mrs. Ruth Spellman and a note from a concerned mom.

Public Portion:

- Bill Sheets:
1. A motion was made by Mr. Galante to approve the operating account checks for July (bills of June 2022) in the amount of \$98,584.78.
 2. A motion was made by Mr. Galante to approve the operating account checks for August (bills of July 2022) in the amount of \$66,940.41.

Second: Mrs. Reich. Approved: Unanimously.

Financial Reports: 1. A motion was made by Mr. Galante to approve the Operating Account Financial Reports for June 2022.

Second: Mrs. McBain. Approved: Unanimously.

2. A motion was made by Mrs. Reich to approve the Building and Endowment Fund Financial Reports for June 2022.

Second: Mrs. Reich. Approved: Unanimously.

Director's Report: The Director reported that the Library's 2021 audit was started in August. The annual fire inspection took place in August. There are several violations that need to be abated. They are not serious. The roof repair work began at

the end of August. The children's department gave back to school packets to the elementary schools to hand out at back to school night for the incoming kindergarteners to encourage library card sign ups. The Stop & Shop community bag program netted the Library \$179. Monetary donations were received in memory of Mrs. Ruth Spellman. Main Library Consortium contracted with Mango Languages for all of the Main libraries. This language learning product is available in early October. The Lincoln Park Library is partially closed for construction. They are operating out of a satellite location in their town hall.

Old Business:

New Business: A motion was made by Mrs. Muzzio to reserve funds for the Library's Capital Plan.

Second: Mrs. Reich. Approved: Unanimously.

Closed Session:

Next Regular Board Meeting: October 19, 2022 at 6:30 p.m. via Zoom—details to follow.

Adjournment: A motion was made by Mr. Galante to adjourn at 7:00 PM.

Second: Mrs. Forde-Muller. Approved: Unanimously.

Respectfully submitted,

Mrs. McBain
Secretary