

PEQUANNOCK TOWNSHIP PUBLIC LIBRARY
Minutes of the September 20, 2023 Regular Trustees Meeting

Vice-President Reich called the meeting to order at 7:01 PM and announced that notice requirements of Public Law 1975 c231 as defined in N.J.S.A. 10:4-8 had been complied with for this meeting through adequate advance notice of date, time, and location being posted in both the Library and Municipal Building. Notice was also mailed to the official Township newspapers.

Roll Call: Present: Mrs. Reich, Mr. Galante, Mrs. White, Mrs. McBain, and Mrs. Muzzio

Absent: Mrs. Russell, Mrs. O'Connor
Also Present: Ms. Maynard

Public: No comments.

Minutes: A motion was made by Mrs. White to approve the minutes of the July 19, 2023 Regular Trustees Meeting.

Second: Mrs. McBain. Approved: Unanimously.

Correspondence: Notice from Murik & Lefkowitz LLC; re: notice from Planning Board regarding property at 488 Newark Pompton Turnpike.

Bill Sheets: 1. A motion was made by Mr. Galante to approve the operating account checks for August (bills of July 2023) in the amount of \$ 69,228.34; and the operating account checks for September (bills of August 2023) in the amount of \$ 11,942.61.

Second: Mrs. White. Approved: Unanimously.

Financial Reports: 1. A motion was made by Mr. Galante to approve the Operating Account Financial Reports for July and August 2023.

Second: Mrs. White. Approved: Unanimously.

2. A motion was made by Mr. Galante to approve the Building and Endowment Fund Financial Reports for July and August 2023.

Second: Mrs. White. Approved: Unanimously.

Director's Report: The Director provided three quotes for the 2022 Library audit. Colleen, the Library's bookkeeper worked with Supple, Clooney and Company in the past and would recommend that firm. The director will research the cost for solar panels with the company that installed the panels at PV Middle School. A new part time circulation assistant was hired and started work in early August. The Library's Head of Adult Services employee resigned. The position was posted and interviews were held. Then an offer was made to the best candidate. Ms. Camera will start work as Head of Adult

Services on October 23. All of the summer reading programs wrapped up and the staff is on to fall programs. The Director and Nancy, the Circulation Supervisor went to Cedar Crest to sign up residents for Library cards. Sixty-five residents received cards that day.

Old Business:

New Business: A motion was made by Mr. Galante to reduce the dvd late fine amount from \$2 per day to \$1 per day.

Second: Mrs. Muzzio. Approved: Unanimously.

Adding solar panels to the roof, when the roof is ready to be replaced was discussed.

A motion was made by Mrs. Muzzio to approve the resolution to join the Bergen County Cooperative Purchasing Alliance (Resolution 2023-02).

Second: Mr. Galante. Approved: Unanimously.

A motion was made by Mr. Galante to approve hiring Supple, Clooney and Company as the Library's 2022 auditor.

Second: Mrs. Muzzio. Approved: Unanimously.

Public:

The Board recognized Mr. Paul Mahler. Mr. Mahler commented favorably on Mrs. Muzzio's recommendation to host a thank you reception for the Friends of the Library. Mr. Mahler spoke positively about the solar panels that he installed at his home. He said the power that is banked from the panels pays for the electricity. The cost of the batteries are high.

Next Board Meeting: October 18, 2023 at 7:00 p.m.

Adjournment: A motion was made by Mrs. White to adjourn at 7:35 PM.

Second: Mrs. Reich. Approved: Unanimously.

Respectfully submitted,

Mrs. McBain
Secretary