



Pequannock Township Public Library

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Tutoring Policy

The Pequannock Township Public Library is dedicated to supporting the educational needs of our community. As a vital hub for learning, we welcome students, educators, and community groups to utilize our library space and resources to further their academic and personal growth. The Library provides a quiet and enriching environment that fosters learning, collaboration, and exploration. We encourage tutoring, study groups, and educational tours as part of our mission to enhance the educational experience for all.

However, in order to maintain a conducive learning environment for all Library patrons, the use of the library for tutoring and educational activities must align with the following policy guidelines. These rules are designed to ensure that all visitors can enjoy the library's resources in a safe, respectful, and productive manner. The use of the Library for such activities must be in accordance with the following:

Guidelines

- The Library does not sponsor, recommend, or assume any liability or responsibility for the work and or activities of tutors who make use of the library.
- Arrangements must be made between the tutor, student and their parent/guardian.
- The Library staff will not be responsible for making or canceling tutoring sessions nor for taking or relaying messages to tutors.
- Table space is limited and may not be available. Please note that patron use of library space is on a first-come, first-serve basis. Tutoring space may not be reserved.

Tutors must ensure areas used for tutoring are cleaned up at the end of each session and are left in a neat and tidy manner.

- The Library reserves the right to limit tutoring activities to certain designated areas of the Library.
- Tutors and students must adhere to all library policies, procedures, rules and regulations, including our Patron Code of Conduct.
- Failure to comply with this policy may result in staff requesting a tutor and/or student to leave the premises.

Approved by Library Board of Trustees – April 16, 2025