PEQUANNOCK TOWNSHIP PUBLIC LIBRARY
Board of Trustees Regular Trustees Meeting
Minutes from June 16, 2025

Mrs. White called the meeting to order at 7:02 PM and announced the notice requirements of Public Law 1975 c231 as defined in N.J.S.A. 10:4-8 had been complied with for this meeting through adequate advanced notice of date, time, and location being posted in both the Library and Municipal Building. Notice was also mailed to the official Township newspaper.

Roll Call: Present: Mr. Friedman, Mrs. McBain, Mrs. McShane, Mr. Peller, Mrs. Russell, and Mrs. White
Absent: Mr. Galante

Minutes: A motion was made by Mrs. White to approve the May 21, 2025, Regular Trustees Meeting minutes

Second: Mr. Peller; Ms. Russell abstained. Unanimously approved

Public Comments: No public comments were made

Correspondence:

Bill Sheet: A motion was made by Mr. Peller to approve Operating Account checks for May 2025 in the amount of $73,492.73

Second: Mrs. Russell approved unanimously

Financial Sheets: A motion was made by Mr. Peller to approve the Operating Account Financial Reports and Building & Endowment Financial Reports for May 2025.

Second: Mrs. Russell approved unanimously

Director's Report: Ms. Moroz reviewed the Director's Report.

Committee Reports:
Buildings & Grounds Committee: Met on June 16, 2025, to discuss the new parking lot. Also discussed were the library renovation plans, which will be going out to bid soon.
Personnel & Policy Committee: no meeting
Financial Committee: Met on June 12, 2025, and discussed the financial systems backup VPN for security. Also discussed was adjusting financials for more accurate and time-sensitive reports.

Motion was made by Mrs. Russell to approve **Resolution 2025-007** Approving monthly ACH withdrawals for certain utilities.
Second: Mr. Peller approved unanimously

Old Business: Annual Library Audit
Library renovations
Replacement of flat roof

New Business: A motion was made by Mrs. White to approve the Library Director's Evaluation Policy. Second: Mr. Peller approved unanimously
Library Parking Lot Upgrade Concept

7:55, the board proceeded to Executive Session
Executive Session: To discuss personnel related matters
The board took no action after the executive session

A motion was made by Mrs. White to return to public session.
Second: Mrs. McShane approved unanimously

Adjournment: A motion was made by Mrs. White to adjourn at 8:47PM
Second: Mr. Peller approved unanimously

Next Library Meeting: July 16, 2025, at 7PM